

ORGANIZZARE LA PARTECIPAZIONE AI FINANZIAMENTI EUROPEI A GESTIONE DIRETTA

LA CASSETTA DEGLI ATTREZZI

Attività realizzata con il contributo di



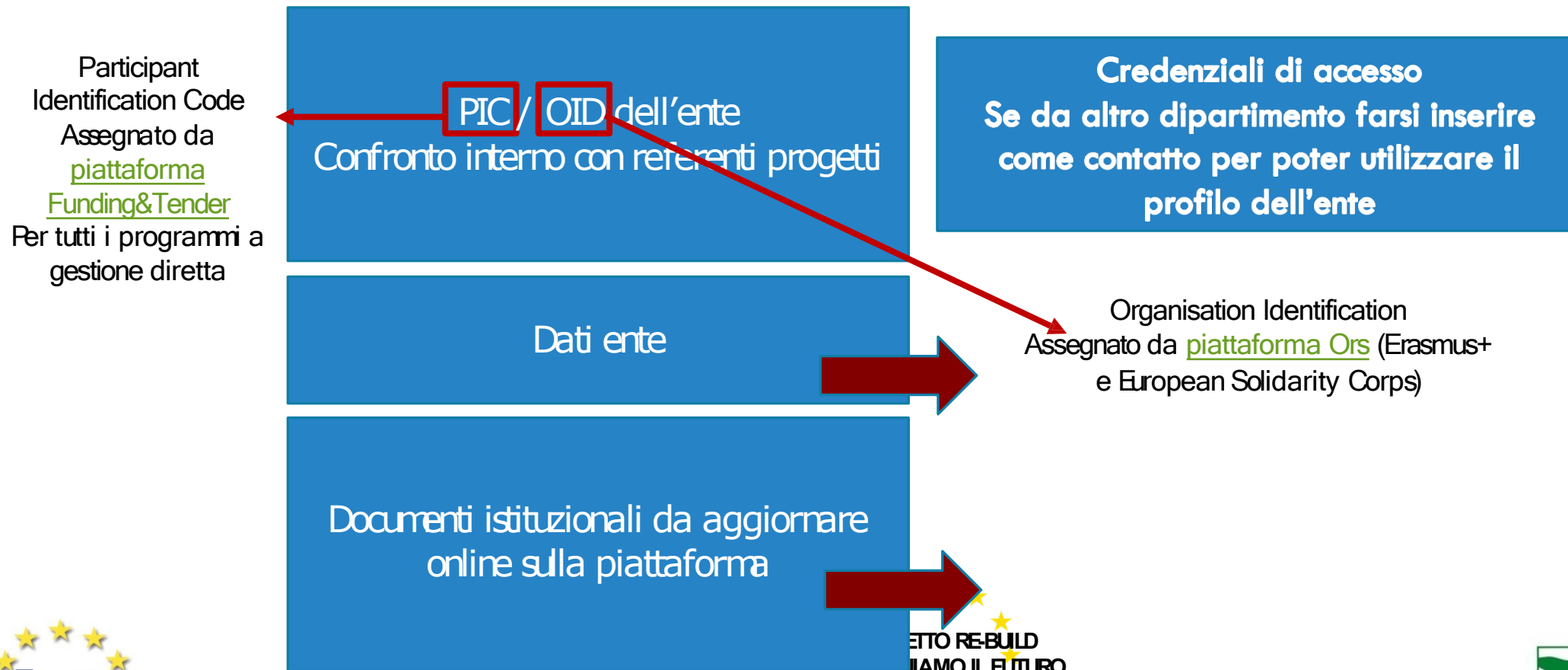
Nell'ambito del progetto



LA CASSETTA DEGLI ATTREZZI



Faldone digitale contenente il necessario per partecipare ai progetti in qualità di Capofila o partner:



GESTIONE ACCOUNT – entrare nel portale Funding&Tender (Sedia)



Funding & tender opportunities
Single Electronic Data Interchange Area (SEDIA)

Effettuare il login

Register Login

HOME SEARCH FUNDING & TENDERS HOW TO PARTICIPATE PROJECTS & RESULTS WORK AS AN EXPERT SUPPORT

Find calls for proposals and tenders

Horizon4Ukraine Brexit info Report fraud

Search calls for proposals and tenders by keywords, programmes... Search

EU Programmes

Asylum, Migration and Integration Fund (AMIF)

Border Management and Visa Policy Instrument (BMVI)

Citizens, Equality, Rights and Values Programme (CERV)

Connecting Europe Facility (CEF)

Creative Europe Programme (CREA)

Customs Control Equipment Instrument (CCEI)

Customs Programme (CUST)

Digital Europe Programme (DIGITAL)

Erasmus+ (ERASMUS+)

EU External Action (RELEX)

EU4Health Programme (EU4H)

Euratom Research and Training Programme

News

Dec 3, 2023

Join us for the upcoming webinar: "Thinking international - International Business Opportunities"

In the 'Thinking International - International business opportunities' training, experts will explore the IP landscape of different geographical areas. The Diffe...

Nov 28, 2023

Experts campaign: Sign up as an EU expert for the Innovation Fund!

Join the Innovation Fund's pool of experts, shaping the EU's Climate-Neutral future. Help us select the next generation's innovative clean technologies. Whether...

Nov 16, 2023

Updated pre-financing guarantee template is published

HOME SEARCH FUNDING & TENDERS HOW TO PARTICIPATE PROJECTS & RESULTS WORK AS AN EXPERT SUPPORT

MY PERSON PROFILE

MY ORGANISATION(S)

MY FORMAL NOTIFICATION(S)

My Organisation(s)

Results: 1

LEGAL NAME

Direzione prova

PIC

Search..

PIC

VAT

STATUS

ACTIONS

891343477

000000000

Declared

Actions

Do you want to continue the registration of your organisation to receive a PIC?

If you started the registration of your organisation in the Commission register some time ago, but did not finalise it - your organisation has not received a PIC number yet - you will not be able to see it above in the section My organisations. Please continue its registration by clicking on the button that leads you to the registration tool. You may check the information that will be necessary for the registration in the user manual.

CONTINUE REGISTRATION



one Emilia-Romagna

GESTIONE ACCOUNT – entrare nel portale ORS



Home > My Organisations

Register or login

My Organisations ?

Here you can find a list of organisations either registered by you or where you are an authorised person to represent the organisation for Erasmus+ Programme and European Solidarity Corps. In case the list provides no data, you may need to register for your organisation to participate in Erasmus+ Programme and European Solidarity Corp. Follow "[Register my Organisation](#)" link to begin.

Upload of forms required by the programme

As part of the registration process, applicants must also upload the Financial Identification form and the Legal Entity form in the Organisation Registration System. These forms can be downloaded from the [Forms for EU contracts](#) page.

Looking for support or have further questions?

Check our [applicant and beneficiary guides](#) for complete step-by-step guidelines.

In case you can't find an organisation or the results are different than what you expected, please contact your Erasmus+/European Solidarity Corps National Agency for support. The list of contacts can be found [here](#) for Erasmus+ National Agencies and [here](#) for European Solidarity Corps National Agencies.

Number of Organisations

1 items found

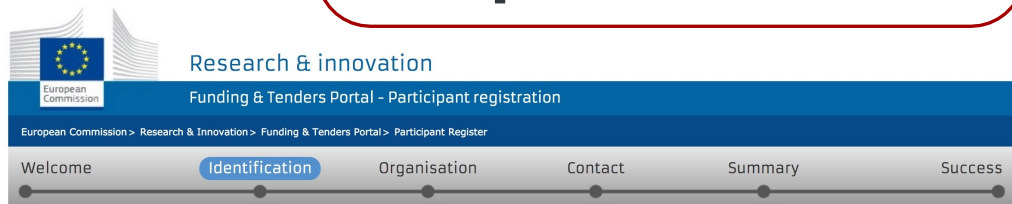
Sort By

Search the results... Search

OID
INEUROPA SRL Business name: InEuropa srl - Country: Italy - City: MODENA - Website: http://www.progettareineuropa.com PIC: 949626994 - Organisation ID: E10105709 - Registration number: 352853 - VAT number: IT03040890364

NA certified

Dati da avere a portata di mano per piattaforma



Identification

Please fill in some preliminary information about your organisation required to check if this organisation has already been registered, as well as to identify any existing PIC numbers of similar organisations that could potentially match your request.

Legal name *

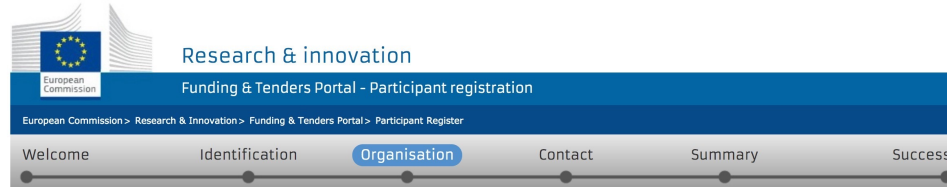
Establishment/Registration country *

Registration number

VAT number *
 VAT number not applicable

Website

[Save](#) [< Prev](#) [Next >](#)



Organisation

Fill in the information related to the organisation you want to register, as stated in your official documents (registration act/statute, VAT extract, etc)

Legal name and status

Legal name *

Describe the legal status of your organisation by selecting the appropriate options

Legal status a natural person a legal person
 private entity public body
 non-profit for profit

Registration data

Establishment/Registration country *

Registration number

Registration date

Registration authority

Registration data

Establishment/Registration country *

Registration number

Registration date

Registration authority

Legal form *

VAT number *
 VAT number not applicable

Business name

Official language *

Legal Address

Enter the official registered address of the participant

Region/country

Street name and number *

P.O. Box

Postal code *

City *

Main phone *

Fax

Secondary phone

Website

[Save](#) Saved at: 18:52:02 25/02/2021 [< Prev](#) [Next >](#)



PROGETTO RE-BUILD
RICOSTRUIAMO IL FUTURO
DELL'UNIONE DELLA ROMAGNA FAENTINA ATTRAVERSO L'EUROPA



Dati per piattaforma



European Commission
Research & innovation
Funding & Tenders Portal - Participant registration

European Commission > Research & Innovation > Funding & Tenders Portal > Participant Register

Welcome Identification Organisation **Contact** Summary Success

Contact information

Until the [LEAR](#) of the organisation has been validated, the Commission will use this information to contact you and send automatic e-mail notifications about the actions to do. You have the so-called [Self-Registrant role](#) on the Funding & Tenders Portal.

Modifying the contact person below will not automatically give him/her access to edit/view organisation's data. Add or revoke access rights to the organisation data in the [relevant section of the Funding & Tenders Portal](#). After having registered the organisation, grant the access rights to contact person as explained in the [IT How To](#).

Contact person

Is Barbara PROVA the contact person?



Yes No

Title

Position in the organisation

Department



Professional e-mail *



direzioneineuropa@gmail.com

Gender

Not declared

Last name *

PROVA

First name *

Barbara

[Change personal information](#)

Address

Use the existing organisation's address?

Yes No

Country *

Italy (IT)

Region/country

Toscana

Street name and number *

via del canale 20

P.O. box

41122

Postal code *

51017

City *

Pescia

Phones

Use the existing organisation's phone numbers?

Yes No

Main phone *

+393471830519

Fax

Expected format: +CCCNXXXXXXXXXXXXXXXXxBBBBB

Secondary phone

Expected format: +CCCNXXXXXXXXXXXXXXXXxBBBBB



GESTIONE ACCOUNT

<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/home>



European Commission | Funding & tender opportunities
Single Electronic Data Interchange Area (SEDIA)

HOME SEARCH FUNDING & TENDERS HOW TO PARTICIPATE PROJECTS & RESULTS WORK AS AN EXPERT SUPPORT

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MY ORGANISATION(S)
MY FORMAL NOTIFICATION(S)

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PROGETTO RE-BUILD
RICOSTRUIAMO IL FUTURO
DELL'UNIONE DELLA ROMAGNA FAENTINA ATTRAVERSO L'EUROPA



GESTIONE ACCOUNT



- MY PERSON PROFILE
- MY ORGANISATION(S)**
- MY FORMAL NOTIFICATION(S)

My Organisation(s)

Results: 1

LEGAL NAME	PIC	VAT	STATUS	ACTIONS
Direzione prova		891343477 000000000	Declared	Actions

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Expanded view of the 'Actions' menu for the organisation 'Direzione prova'.

VAT	STATUS	ACTIONS
000000000	Declared	Actions

- View Organisation
- Modify Organisation**
- Edit Organisation Roles
- View Partner Search Profile

CONTINUE REGISTRATION

Utile per l'inserimento di dati della tua organizzazione e
Caricamento documenti ufficiali



GESTIONE ACCOUNT e DATI

European Commission | Funding & tender opportunities | Single Electronic Data Interchange Area (SEDIA) | Welcome Barbara PROVA (n006echo)

HOME | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

MY PERSON PROFILE | MY ORGANISATION(S) | MY FORMAL NOTIFICATION(S)

My Organisation(s)

Results: 1

LEGAL NAME	PIC	VAT	STATUS	ACTIONS
Direzione prova	891343477	000000000	Declared	View Organisation Modify Organisation Edit Organisation Roles View Partner Search Profile CONTINUE REGISTRATION

Do you want to continue the registration of your organisation to receive a PIC?
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MY PERSON PROFILE | MY ORGANISATION(S) | MY FORMAL NOTIFICATION(S)

Direzione prova

PIC 891343477

Organisation Data | Legal Information | Authorised users / LEAR | Bank Accounts | Financial capacity | Messages | Documents | SME | Additional organisation data

Legal name *	Direzione prova
Business name *	Direzione Prova
Address *	via del canale 20
Postal code *	51017
P. O. box *	41122
City *	Pescia
Registration country *	Italy
Phone *	+393471830519
Fax *	Fax
Website *	Website
Official language *	Italian

Cancel Submit

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City	Pescia
Registration country	Italy
Phone	+393471830519
Fax	
Website	
Official language	Italian

Edit Organisation Data

Una volta aggiornati i dati cliccare su Submit per salvare e procedere

GESTIONE ACCOUNT e CARICAMENTO//AGGIORNAMENTO DOCUMENTI

NA
IA

European Commission | Funding & tender opportunities | Single Electronic Data Interchange Area (SEDIA) | Welcome Barbara PROVA (n006echo) | EN

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MY PERSON PROFILE | MY ORGANISATION(S) | MY FORMAL NOTIFICATION(S)

Direzione prova

PIC 891343477

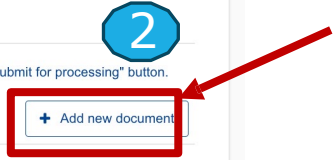
Organisation Data | Legal Information | Authorised users / LEAR | Bank Accounts | Financial capacity | Messages | **Documents** | SME | Additional organisation data

Documents (0)

IMPORTANT! : To protect your ID documents, upload them under the correct file type: "Identity document (ID)". The maximum allowed size per file is 6Mb. The documents are uploaded immediately after you have clicked the "Submit for processing" button.

+ Add new document

Document type	Upload date	Status	Actions
---------------	-------------	--------	---------



European Commission | Funding & tender opportunities | Single Electronic Data Interchange Area (SEDIA) | Welcome Barbara PROVA (n006echo) | EN

HOME | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

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Direzione prova

PIC 891343477

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+ Add new document

Document type	Upload date	Status	Actions
---------------	-------------	--------	---------

Supporting documents

Select files *

Choose files

Document type *

-- Select One --

IMPORTANT! : To protect your ID documents, upload them under the correct file type: "Identity document (ID)".

Description

Close | Upload



DELL

GESTIONE ACCOUNT e CARICAMENTO/AGGIORNAMENTO ULTERIORI DATI

NA
NA

European Commission | Funding & tender opportunities | Single Electronic Data Interchange Area (SEDIA)

Welcome Barbara PROVA (n006echo)

HOME | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

MY PERSON PROFILE | MY ORGANISATION(S) | MY FORMAL NOTIFICATION(S)

Direzione prova | PIC 891343477

Organisation Data | **Legal Information** | Authorised users / LEAR | Bank Accounts | Financial capacity | Messages | Documents | SME | Additional organisation data

[Edit Legal Information](#)

Legal Information

Legal entity status	a legal person
Legal form	ASSOCIAZIONE
VAT number	000000001
Legal register	Chamber
Registration number	5555555
Registration date	01/02/2021
Legal entity type	private entity
Legal entity qualification	for profit
Is it a civil society organisation	
International organisation	This field is required
Research organisation	
Secondary/Higher education establishment	

European Commission | Funding & tender opportunities | Single Electronic Data Interchange Area (SEDIA)

Welcome Barbara PROVA (n006echo)

HOME | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

Direzione prova | PIC 891343477

Organisation Data | **Legal Information** | Authorised users / LEAR | Bank Accounts | Financial capacity | Messages | Documents | SME | Additional organisation data

Legal Information

Legal entity status a natural person a legal person

Legal form * ASSOCIAZIONE/ASSOCIAZIONI RICONOSCIUTE

VAT number * 000000000 not applicable

Legal register Chamber of Commerce - Camera di Commercio Industria Artigianato e Agricoltura di Milano

Registration number 5555555

Registration date 01/02/2021

Legal entity type private entity public body

Legal entity qualification non-profit for profit

Is it a civil society organisation Yes No

International organisation * Yes No

[Review the Form](#) [Cancel](#) [Submit](#)



GESTIONE ACCOUNT e CARICAMENTO//AGGIORNAMENTO ULTERIORI DATI

NA
NA

Altri campi da compilare -
obbligatori se il progetto viene finanziato
funzionali alla firma del contratto
con la Commissione europea

This screenshot shows the 'Authorised users / LEAR' tab for the organization 'Direzione prova'. A red box labeled '1' highlights the 'Authorised users / LEAR' tab, and another red box labeled '2' highlights the 'Manage roles' button. The page header includes the European Commission logo and navigation menus.

This screenshot shows the 'Roles for the organisation' page for 'Direzione prova'. A table lists the current role: 'Self Registrant' for 'Barbara PROVA' with email 'direzioneeuropa@gmail.com' and username 'n006echo'. A red box labeled '3' highlights the 'Add roles' button. A sidebar on the right shows organization details: 'Direzione prova', PIC: 891343477, and address 'IT - 51017 Pescia via del canale 20'.

This screenshot shows the form for adding a new role. A red box labeled '4' highlights the 'Role' dropdown menu, and another red box labeled '5' highlights the 'Save' button. The form includes fields for 'First Name', 'Last Name', and 'Email', all marked as required. The 'Cancel' button is also visible.



DELL

DOCUMENTI DA RACCOGLIERE

modulo identificativo (legal entity form)

firmato per il soggetto giuridico + allegati:

- modulo per soggetti giuridici privati: in italiano;
- modulo per soggetti giuridici pubblici: in inglese e italiano;

Documento Protezione dati personali

Allegati A, B, C

documento IVA ufficiale o, se il soggetto non è registrato ai fini IVA, la prova dell'esenzione dall'IVA, non anteriore ai sei mesi.

Form di identificazione finanziaria firmato da ente e banca

Bilanci ultimi 2 esercizi finanziari

Allegato D

https://ec.europa.eu/info/funding-tenders/procedures-guidelines-tenders/information-contractors-and-beneficiaries/forms-contracts_it

Status	Documenti da presentare
Organismo privato (incluse PMI)	Estratto di registrazione (non antecedente ai sei mesi).
Organismo pubblico	Copia dell'atto, legge, decreto o decisione che ha istituito il soggetto come organismo pubblico (o, se inesistente, di qualunque altro documento giuridico ufficiale che ne dimostra l'istituzione).
Organizzazione senza scopo di lucro	Copia di un documento ufficiale che attesti che il soggetto ha l'obbligo giuridico o di legge di non distribuire gli utili agli azionisti o a singoli membri. ❖ Il certificato di esenzione fiscale può costituire solo un'indicazione dello status di organizzazione senza scopo di lucro e deve essere valutato insieme ad altri elementi.
Organismo di ricerca	Copia di un documento ufficiale che attesti che uno degli obiettivi principali del soggetto è lo svolgimento di attività di ricerca o di sviluppo tecnologico.
Istituto di istruzione secondaria o superiore	Copia di un documento ufficiale che attesti che il soggetto è riconosciuto come "istituto di istruzione secondaria o superiore" dal sistema di istruzione nazionale e che è autorizzato a rilasciare diplomi riconosciuti dallo Stato.
Piccola e media impresa (PMI) (in aggiunta ai documenti per gli organismi privati)	I documenti seguenti devono essere presentati per il partecipante e per i soggetti collegati e associati: 3. stato patrimoniale; 4. conto profitti e perdite; 5. effettivi di personale espressi in unità lavorative-anno; tutti inerenti all'ultimo esercizio chiuso. ❖ Per le imprese di recente costituzione (ad esempio le start-up) che non hanno ancora chiuso i conti: un'autocertificazione, inclusa una stima in buona fede (sotto forma di piano aziendale) per l'intero periodo (esercizio) necessario affinché il soggetto generi fatturato. ❖ Per le imprese che non generano fatturato e la cui attività.....

PROFILO ENTE



CV DELL'ENTE e dello specifico dipartimento / servizio di riferimento, anche in formato ppt in IT e EN

Allegato E



BREVE SCHEDA PROFILO ENTE in Inglese:

- ▮ Descrivete la vostra organizzazione (comprese le entità affiliate e gli eventuali partner associati). In che modo potete valorizzare le vostre competenze ?...
- ▮ Presentare brevemente l'organizzazione/gruppo (ad esempio, il tipo, l'ambito di lavoro, le aree di attività e, se applicabile, il numero approssimativo di personale retribuito/non retribuito, di discenti e di membri del gruppo)....
- ▮ Obiettivi dell'organizzazione: si prega di descrivere gli scopi e degli obiettivi dell'organizzazione come da statuto/articolo dell'organizzazione
- ▮ Spiegate in che modo i risultati delle precedenti attività svolte sul campo possono essere di valore (nel settore specifico..) e descrivete i suoi aspetti innovativi. Le attività del progetto sono complementari ad altre attività svolte dalla vostra organizzazione? Se sì, descrivetele. Se sì, descrivete gli aspetti innovativi del progetto rispetto a tali azioni (*da preparare e adattare al progetto*)
- ▮ Illustrare come la vostra organizzazione sarà in grado di diffondere il Progetto (comunicazione e disseminazione) - preparate lista canali di comm&diss, social media, website etc... ed indicatori di audience

Target groups	Means of communication to reach the target groups	When	Indicators to measure the effectiveness of the means of communication
---------------	---------------------------------------------------	------	-----------------------------------------------------------------------

PROFILO STAFF e DATI ENTE



CV delle persone chiave (staff) da coinvolgere nei progetti (Formato europeo in IT e ENe breve descrizione): fare tabella con colonna nomi, dipartimenti, dati (email, tel, etc), ruolo, breve descrizione in ENed in IT (*Skills and Expertise of Key Staff*)

Allegato F

Name and function	Organisation	Role/tasks/professional profile and expertise
		Role: Esperti se:

ORGANIGRAMMA della struttura in IT ed EN

Dati ente

Allegato G

Organisation name	Date of Registration/ Incorporation	Annual turnover in €	Number of permanent staff

Costi medi personale (giornata/mese) - tabella lista persone e costo aziendale da aggiornare regolarmente (*GROSS DAILY COST in Euro*)
Allegato F

Regole appalti e trasferite (tetti massimi giornata, diarie,...)



DATI ENTE - PROGETTI



LISTA PROGETTI FATTI / IN CORSO (personalizzarla come si crede in base ai progetti europei e non avuti e in corso, rilevanti per il proprio ambito / per l'ambito del progetto che si intende candidare / per il quale ci si candida come partner)

EU Programme	Year	Project Identification or Project Number	Applicant / Beneficiary Name		
Participant	Project Reference No and Title, Funding programme	Period (start and end date)	Role (COO, BEN, AE, OTHER)	Amount (EUR)	Website (if any)

[Allegato G](#)